



Course Description/Rationale/Overview:

This course teaches students how to develop and achieve personal goals in education and work and contribute to their communities. Student learning will include assessing their own knowledge, skills and characteristics and investigating economic trends, workplace organization, work opportunities and way to search for work. The course explores post-secondary learning options, prepares students for community-based learning, and helps them build the capabilities needed for managing work and life transitions. Students will develop an action plan for pursuing their goals.

Class Requirements:

Portfolio -1 ½” binder,
Presentation folders – clear cover
Internet access
Email account
Career Cruising

Course Requirements/Department Policies

Late Assignments

Assignments are expected to be submitted at the beginning of the period on the due date. At the discretion of the teacher, late assignments may not be accepted or mark penalties may be given.

Missed Evaluations

It is the student’s responsibility to make arrangements, ahead of time, for any evaluations that are missed. If the teacher is notified of a student’s absence from an evaluation BEFORE the evaluation, special arrangements may be made with the student regarding the missed evaluation.

Assessment Strategies

Types of evaluation may include:

- Worksheets and group work:
- Homework checks; Journal writing
- Collage assignments; Portfolio
- Research Projects
- Written assignments
- Self Evaluation

Achievement Categories and Weighting

Knowledge and Understanding	20%
Thinking and Inquiry	30%
Communication	25%
Application	25%

Curriculum strands:

- Personal knowledge and management skills.
- Exploration of Opportunities
- Preparation for Transitions and Change

Learning Skills:

- Works Independently
- Team work
- Organization
- Work Habits
- Initiative

Evaluation

Evaluation will be on a continuous basis from September to January, January to June. Then the Course Mark will be reduced to 70% and the final Evaluation will be worth 30%

FINAL MARK

The final course mark will include 30% for the final project.

Term:	70%
Final Summative Evaluation	30%