

Handout 1.8b: Personal Achievements Response Grading Chart

Student Name: _____ Due Date: _____

PERSONAL ACHIEVEMENTS RESPONSE		MARK VALUE (I = incomplete) (teacher will circle appropriate mark)				
1. Formatting, Word Processing, Spelling, Grammar (8 marks)						
Word-processed or handwritten legibly on one side of paper with double spacing	I	1	2			
Name and date at top of your printed response	I	1	2			
Grammar, spelling, good writing techniques (half mark deducted per error, to a maximum of 4 full marks)	I	1	2	3	4	
2. Evidence of Your Achievements (3 marks)						
Providing evidence (signatures, photograph, photocopy, etc.) of your three achievements						
Achievement/Accomplishment #1	I	1				
Achievement/Accomplishment #2	I	1				
Achievement/Accomplishment #3	I	1				
3. Your Written Response/Content of Paragraphs (20 marks)						
<i>Introductory Paragraph:</i> State three achievements you have accomplished in your life. Discuss the importance of your participation in these activities. Highlight the steps you took to become involved in these activities.	I	1	2	3	4	
<i>Middle Paragraphs:</i> Criteria for each achievement, selection process, what someone said to you, what you thought, how you felt						
Achievement/Accomplishment #1	I	1	2	3	4	
Achievement/Accomplishment #2	I	1	2	3	4	
Achievement/Accomplishment #3	I	1	2	3	4	
<i>Closing Paragraph:</i> Express how you think the skills and abilities you developed through these experiences will help in your future career path.	I	1	2	3	4	
4. Creativity to Support the Response (4 marks)						
A unique thought, an idea, a famous quote, a drawing, a cartoon, etc. (something creative or original to support the reading/writing)	I	1	2			
Cover page, page borders, graphics, etc.	I	1	2			
TOTAL		/ 35 marks				